

### CYNGOR BWRDEISTREF SIROL RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

### GWŶS I GYFARFOD O'R CYNGOR

C. Hanagan Cyfarwyddwr Gwasanaeth y Gwasanaethau Democrataidd a Chyfathrebu Cyngor Bwrdeistref Sirol Rhondda Cynon Taf Y Pafiliynau Parc Hen Lofa'r Cambrian Cwm Clydach CF40 2XX

Dolen gyswllt: Marc Jones - Democratic Services Officer (01443 424102)

DYMA WŶS I CHI i gyfarfod rhithwir o'r AMLOSGFA LLWYDCOED i'w gynnal yn ar DYDD MAWRTH, 8FED RHAGFYR, 2020 am 2.00 PM.

### AGENDA

### Tudalennau

### 1. DATGAN BUDDIANT

Derbyn datganiadau o fuddiannau personol gan Aelodau, yn unol â gofynion y Cod Ymddygiad.

Nodyn:

- Mae gofyn i Aelodau ddatgan rhif a phwnc yr agendwm mae eu buddiant yn ymwneud ag ef a mynegi natur y buddiant personol hwnnw; a
- 2. Lle bo Aelodau'n ymneilltuo o'r cyfarfod o ganlyniad i ddatgelu buddiant sy'n rhagfarnu, rhaid iddyn nhw roi gwybod i'r Cadeirydd pan fyddan nhw'n gadael.

### 2. COFNODION

Derbyn cofnodion cyfarfod blaenorol Cydbwyllgor Amlosgfa Llwydcoed a gafodd ei gynnal ar 13 Gorffennaf 2020

3 - 6

### 3. ADRODDIAD RHEOLWR Y GWASANAETHAU PROFEDIGAETHAU

- Trafod y Gwasanaeth Carolau Hadolig
- Trafod yr Ystadegau a Chyflawniad

### 4. ADRODDIAD MONITRO'R GYLLIDEB AR GYFER 2020/2021

Trafod adroddiad y Trysorydd

### 5. MATERION BRYS

Trafod unrhyw faterion sydd, yn ôl doethineb y Cadeirydd, yn faterion brys yng ngoleuni amgylchiadau arbennig

### Cyfarwyddwr Gwasanaeth y Gwasanaethau Democrataidd a Chyfathrebu

### Cylchreliad:-

Cynrychioli Cyngor Bwrdeistref Sirol Merthyr Tudful Cynghorwyr y Fwrdeistref Sirol, M. Colbran, J. Thomas, D. Isaac a D. Chaplin

Cynrychioli Cyngor Bwrdeistref Sirol Rhondda Cynon Taf Cynghorwyr y Fwrdeistref Sirol, (Mrs) A. Crimmings, A. S. Fox, K. Morgan, H Boggis a G.Jones



# Agendwm 2

Mae'r cofnodion hyn yn amodol ar gymeradwyaeth yng nghyfarfod priodol nesaf y Pwyllgor

These Minutes are subject to approval at the next appropriate meeting of the Panel

### RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL MERTHYR TYDFIL COUNTY BOROUGH COUNCIL

### Llwydcoed Crematorium

Minutes of the virtual meeting of the Llwydcoed Crematorium meeting held on Monday, 13 July 2020 at 2.00 pm.

County Borough Councillors - Llwydcoed Crematorium Members in attendance:-

Councillor D Isaac (Chair)

## Merthyr Tydfil County Borough Councillors

Councillor D Chaplin and Councillor M Colbran

Rhondda Cynon Taf County Borough Councillors

Councillor H Boggis Councillor A Fox Councillor A Crimmings Councillor G Jones

### Officers in attendance

Mr S Humphreys, Head of Legal Services Ms J Lewis, Bereavement Services Manager Mr S Preddy, Group Accountant Mr C Pritchard, Assistant Cemetery Manager/Crematorium Supervisor

### 21 APOLOGIES FOR ABSENCE

Apologies for absences were received from County Borough Councillors J. Thomas (Merthyr County Borough Council) and K. Morgan (Rhondda Cynon Taf County Borough Council).

### 22 DECLARATION OF INTEREST

There were no declarations of interests in matters pertaining to the agenda.

### 23 MINUTES

**RESOLVED** to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 10<sup>th</sup> December 2019, subject to it being noted that D. Isaac was present at the meeting.

### 24 PROPOSED CALENDAR OF MEETINGS FOR 2020 - 2021

Members were asked to consider the proposed calendar of quarterly meetings for the Joint Committee for the 2020-21 municipal year.

The Democratic Services Officer reported that he would notify Members with regards to how the meetings are going to be facilitated in the future.

Following a discussion, it was **RESOLVED** to agree the calendar of meetings for the 2020-21 municipal year.

### 25 REPORT OF THE BEREAVEMENT SERVICES MANAGER

The Bereavement Services Manager provided Members with an update in particular actions that were taken in order to mitigate as much as possible the transmission of the Covid-19 virus and events during the pandemic.

Members were provided with the increased cremation numbers due to Covid-19 during the months of April, May and June in each of the last 4 years and noted the significant rise in the average cremations during the first half of 2020.

Members thanked the staff for all of their hard work and commitment during these unprecedented times.

Following discussions, it was **RESOLVED** to note the report and approve the quotation for painting of the outbuildings.

#### 25.1 The Bereavement Services Officer

The Bereavement Services Manager outlined the current position with regards to the Bereavement Services Officer who remained with the service throughout the period of increased workload, to assist with meeting the extra burden placed on the service area.

Members considered the role of the Bereavement Services Officer and **RESOLVED** to retain the agency staff member.

#### 25.2 Statistics and Performance

In her report, the Bereavement Services Manager provided Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting.

Following consideration thereof, it was **RESOLVED** to note the information.

### 26 DRAFT ANNUAL RETURN FOR THE YEAR ENDED 31st MARCH 2020 (SUBJECT TO AUDIT) AND QUARTER 1 BUDGET MONITORING UPDATE 2020/21

Members considered the report of the Treasurer.

Members were provided with information relating to:

- The financial performance and movement of usable reserves
- Balance Sheet for the year ended 31<sup>st</sup> March 2020
- General Fund Balances 2014/15 to 2019/20

and following consideration thereof, it was RESOLVED -

- (1) To note the report.
- (2) To note the audited Annual Return for the year ended 31<sup>st</sup> March 2020 as presented.
- (3) That the Chairman of the Joint Committee signs the Approval and Certification Section of the Annual Return.
- (4) To note and approve the Internal Audit Final Report
- (5) Members note and approve the Quarter 1 Budget Monitoring Update 2020/21.

### 27 URGENT BUSINESS

With regard to a query raised in relation to how staff are being supported during the pandemic, the Bereavement Services Manager reported that staff had undergone a risk assessment to establish any additional support they may require and also there is sufficient support provided by the Authority's Occupational Health Unit.

A Member queried whether a date had been finalised to hold the Christmas Carol Concert in December 2020.

In response, the Bereavement Services Manager reported that she would make enquiries and report back to the Committee in due course.

This meeting closed at 2.20 pm

D. Isaac Chairman. Tudalen wag

# Agendwm 3

# LLwydcoed Crematorium Joint Committee

# 8<sup>th</sup> December 2020

# REPORT OF THE BEREAVEMENT SERVICES MANAGER

## 1. Christmas Carol Service

- 1.1. Regrettably due to the Pandemic and current restrictions, I am sure members will understand that we will be unable to hold our annual Carol Service at the Crematorium this year.
- 1.2 Members are asked to note the decision.
- 1.2. RECOMMENDED: That due to the pandemic and current restriction, that the annual Christmas Carol Service not be held this year.

## 2. Statistics

2.1. That the Crematorium statistics as attached be noted.

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Llwydcoed Crematorium Joint Committee

Report of Bereavement Services Manager

### 2. Statistics and Performance

| Cremations                 |       |
|----------------------------|-------|
| 1970-2015                  | 50038 |
| 2016                       | 1258  |
| 2017                       | 1480  |
| 2018                       | 1527  |
| 2019                       | 1458  |
| Jan – March 2020           | 444   |
| April – June 2020          | 555   |
| July – Sept 2020           | 334   |
| Oct 2020                   | 127   |
|                            |       |
| Total to date              | 57221 |
| Year to 31 March 2021      |       |
| Adults                     | 6009  |
| Children                   | 5     |
| Stillbirths                | 2     |
| NVF's                      | 45    |
| Body organs                | 1     |
| Scattered                  | 25    |
| Interred                   | 67    |
| Released                   | 914   |
| Applications for memorials |       |
| Book of Remembrance        | 8     |
| Memorial Cards             | 0     |
| Plaques on Plots           | 86    |
| Plaques in Garden          | 0     |
| Rose Bushes                | 12    |
| Memorial Leaves            | 8     |

RECOMMENDATION: To note the report Tudalen wag

# Agendwm 4

### LLWYDCOED CREMATORIUM JOINT COMMITTEE

### 8<sup>th</sup> December 2020

### **REPORT OF THE TREASURER**

### MATTERS REPORTED FOR DECISION

### **BUDGET MONITORING UPDATE 2020/21**

### 1. PURPOSE OF REPORT

1.1 This report provides Members with the latest Budget Monitoring Update for 2020/21.

### 2. **RECOMMENDATIONS**

- 2.1 It is recommended that:
  - Members note the report.
  - Members note and approve the Budget Monitoring Update for 2020/21 (Appendix 1).

### 3. BUDGET MONITORING UPDATE 2020/21

3.1 Appendix 1 sets out details of the budget, actual expenditure to 25<sup>th</sup> November 2020 and projected outturn figures for 2020/21.

# 3.2 Expenditure for 2020/21 is projected to be £1,112,908 against a budget of £975,080 – a projected overspend of £137,828.

- 3.3 The main projected expenditure variance is as follows: -
  - Premises £118,363 projected overspend due to the inclusion within the projection of proposed planned works plus increased costs due to the impact of COVID-19.
  - Supplies & Services £13,659 projected overspend due to increased costs resulting from the impact of COVID-19.

# 3.4 Operating income for 2020/21 is projected to be £1,132,211 against a budget of £1,147,890, showing a projected deficit of income of £15,679.

- 3.5 Projections for cremation fees and other associated income have been made based on actuals to date and an estimated number of cremations for the remainder of the financial year
- 3.6 Summary position for 2020-21

|   | £                |
|---|------------------|
| General reserves brought forward 1 <sup>st</sup> April 2020 | 1,086,552        |
| Projected Net Revenue contribution to reserves in 2020/21   | 372,803          |
| Redistribution to Joint Authorities                         | -350,000         |
| Projected General Reserves 31 <sup>st</sup> March 2021      | <u>1,109,355</u> |

#### 4. SUMMARY

- 4.1 The General Reserves are required to fund further capital expenditure as part of the ongoing delivery of the service and is considered to be at a prudent level as at 31<sup>st</sup> March 2020.
- 4.2 The level of General Reserve will be monitored closely as part of the ongoing Budget Monitoring process and reported to the Joint Committee at appropriate intervals.

| Appendix 1 |
|------------|
|------------|

| Actual to<br>Zshi Nov<br>Projected<br>E         Projected<br>outtur         Projected<br>variance<br>E         Projected<br>variance<br>E         Comments           OPERATING EXPENDITURE         82.810         36.605         83.605         795           Admin salarles         82.810         36.605         83.605         795           Admin salarles         82.810         36.605         83.605         795           Crematorium Operative         77.240         40.311         63.345         -13.895           Agency staff         0         8.7981         17.331         Includes costs of propsed works           Gas         24.7130         144.319         252.938         5.806         Includes costs due to Covid 19           Electricity         21,720         13.652         33.886         13.518         Increased costs due to Covid 19           Specialist Contractor (FT)         45.500         1.674         1.574         12.38         Increased costs due to Covid 19           Specialist Contractor (FT)         45.500         1.684         31.573         Increased costs due to Covid 19           Connator Payments (skip charges)         7.000         68         7.900         -30           Contractor Payments (skip charges)         7.000         6.800         0         .500  |  |
|--|--|
| Budget         25th Nov<br>2020         Projected<br>outure         Projected<br>variance         Comments           OPERATING EXPENDITURE         Image: Comments         E         Image: Comments         Image: Comments |  |
| Employees<br>Admin salaries         82,810         36,605         83,605         795           Admin salaries         87,080         55,605         88,655         1,575           Crematorium Operative         77,240         40,311         63,345         -13,385           Agency staff         0         8,798         17,331         17,331           Premises         9         9         137,051         95,521         Includes costs of propsed works           Gas         24,380         14,085         37,898         13,518         Increased costs due to Covid 19           Specialist Contractor (FT)         48,500         37,128         49,504         1,004           NNOR         37,490         37,985         37,885         14,380           Council Tax         1,450         1,574         1,574         124           Water Charges         530         427         500         -30           Fitures and Fittings         9,000         1,992         1,792         General Insurance         5,000         0           Plant and Vehicles         3,000         0         3,000         0         3,000         0           Studies and Irms         5,000         2,241         6,700         1,700 <th></th>   |  |
| Admin salaries         82,810         36,605         83,605         795           Technicians wages         87,080         55,605         88,655         1,575           Crematorium Operative         77,240         40,311         63,345         13,385           Agency staff         0         7,730         17,331         17,331           Premises         247,130         141,319         252,936         5,806           Premises         41,550         108,459         137,051         95,521         Includes costs of propsed works           Gas         243,80         14,065         37,898         13,518         Increased costs due to Covid 19           Specialisi Contractor (FT)         44,500         37,724         49,504         1,004           NNDR         37,490         37,985         37,985         1495           Council Tax         1,450         1,574         1,574         124           Water Charges         5,000         2,000         7,000         Contractor Payments (skip charges)         7,000         68         7,800         3,000         0           Cleaning Materials         3,000         0         3,000         0         3,000         0           Cleaning Materials   |  |
| Admin salaries         82,810         36,605         83,605         795           Technicians wages         87,080         55,605         88,655         1,575           Crematorium Operative         77,240         40,311         63,345         13,385           Agency staff         0         7,730         17,331         17,331           Premises         247,130         141,319         252,936         5,806           Premises         41,550         108,459         137,051         95,521         Includes costs of propsed works           Gas         243,80         14,065         37,898         13,518         Increased costs due to Covid 19           Specialisi Contractor (FT)         44,500         37,724         49,504         1,004           NNDR         37,490         37,985         37,985         1495           Council Tax         1,450         1,574         1,574         124           Water Charges         5,000         2,000         7,000         Contractor Payments (skip charges)         7,000         68         7,800         3,000         0           Cleaning Materials         3,000         0         3,000         0         3,000         0           Cleaning Materials   |  |
| Crematorium Operative<br>Agency staft         77,240         40,311         63,345         -13,895           Agency staft         247,130         141,119         252,936         5,806           Premises         137,051         95,521         Includes costs of propsed works           Gas         24,380         14,085         37,398         13,151         Increased costs due to Covid 19           Electricity         21,730         13,652         33,868         12,138         Increased costs due to Covid 19           Specialist Contractor (FT)         48,500         37,985         49,504         1,004           NNDR         37,490         37,128         49,504         1,004           Council Tax         1,450         1,774         1,744         124           Water Charges         530         427         500         -30           Fixtures and Fittings         9,000         1,994         2,000         -7,000           Celening Materials         200         996         1,992         1,722           General Insurance         5,800         0         5,800         0           Plaques and Memorials         14,000         4,682         15,500         1,600           Subpolies and Services         <   |  |
| Agency staft       0       8.798       17.331       17.331         Premises       247.130       141.131       226.296       5.806         Repair and Maintenance       41,530       108.459       137.051       95.521       Includes costs of propsed works         Gas       24.380       14.045       37.898       13.518       Increased costs due to Covid 19         Electricity       21.730       17.749       37.985       37.985       495         Council Tax       1.450       1.574       1.574       12.138         NDR       37.490       37.985       37.985       495         Council Tax       1.450       1.574       1.574       124         Water Charges       530       427       500       -30         Fixtures and Fittings       9.000       1.996       1.992       1.792         General Insurance       5.800       0       5.800       0         Supplies and Services       3.000       0       3.000       0         Plaute and Wehicles       3.000       0       3.000       0         Supplies and Services       1.500       2.200       1.162       1.800       -200         Plaute and Wemorials       1   |  |
| 247,130         141,319         252,936         5,806           Premises<br>Repair and Maintenance         41,530         108,459         137,051         hickdes costs of propsed works           Gas         24,380         14,085         37,898         13,518         increased costs due to Covid 19           Electricity         21,730         13,652         33,888         12,138         increased costs due to Covid 19           Specialist Contractor (FT)         44,500         37,985         37,985         49504         1,004           NNDR         37,490         37,985         37,985         49504         1,004           Vater Charges         530         427         500         -30           Fixtures and Fittings         9,000         1,094         2,000         -7,000           Celaning Materials         9,000         1,992         1,792           General Insurance         5,800         0         5,800         0           Tansport         147,610         215,468         315,973         118,363           Plaques and Memorials         14,000         4,682         15,500         1,500           Caskets and Urns         5,000         2,201         1,800         -200           Hire Of Eq   |  |
| Promises<br>Repair and Maintenance         41,530         108,459         137,051         95,521         Includes costs of propsed works           Gas         24,380         14,085         37,898         13,518         Increased costs due to Covid 19           Electricity         21,730         13,652         33,868         12,138         Increased costs due to Covid 19           Specialist Contractor (FT)         48,500         37,728         49,504         1,004           NNDR         37,495         37,985         495         1,004           Council Tax         1,450         1,574         1,574         124           Water Charges         530         427         500         -30           Contractor Payments (skip charges)         7,000         68         7,800         800           Cleaning Materials         200         996         1,992         1,792           General Insurance         5,800         0         5,800         0           Plant and Vehicles         3,000         0         3,000         0           Subplies and Services         1,600         2,241         6,700         1,700           Books of Remembrance         2,000         1,410         1,500         -200  |  |
| Repair and Maintenance         41,530         108,459         137,051         95,521         Includes costs of propsed works           Gas         24,380         14,085         37,888         13,151         increased costs due to Covid 19           Electricity         21,730         13,652         33,886         12,138         increased costs due to Covid 19           Specialist Contractor (FT)         48,500         37,128         49,504         1,004           NNDR         37,490         37,985         37,985         4995           Council Tax         1,450         1,574         124           Water Charges         530         427         500         -30           Fixtures and Fittings         9,000         1,094         2,000         -7.000           Contractor Payments (skip charges)         7.000         68         7.800         0           Cleaning Materials         200         996         1,992         1,792           General Insurance         5.800         0         3.000         0           Itan dvehicles         3.000         0         3.000         0           Soupples and Services         14,000         4,682         15,500         1,500           Caskets and Urns  |  |
| Gas         24,380         14,085         37,898         13,518         Increased costs due to Covid 19           Electricity         21,730         13,652         33,868         12,138         increased costs due to Covid 19           Specialist Contractor (FT)         48,500         37,128         49,504         1,004           NNDR         37,490         37,985         37,985         495           Council Tax         1,450         1,574         1,574         124           Water Charges         530         427         500         -0           Fixtures and Fittings         9.000         1,994         2,000         -7,000           Contractor Payments (skip charges)         7,000         68         7,800         800           Cleaning Materials         200         996         1,992         1,792           General Insurance         5,800         0         0         0           Tansport  |  |
| Specialist Contractor (FT)         48,500         37,128         49,504         1,004           NNDR         37,490         37,985         37,985         495           Council Tax         1,450         1,574         1124           Water Charges         530         427         500         -30           Fixtures and Fittings         9,000         1,094         2,000         -7,000           Contractor Payments (skip charges)         7,000         68         7,800         800           Cleaning Materials         200         996         1,922         1,792           General Insurance         5,800         0         5,800         0 <b>17ansport</b> 1         215,468         315,973         118,363 <b>Transport</b> 3,000         0         3,000         0           Plant and Vehicles         3,000         0         3,000         0           Supplies and Services         5,000         2,241         6,700         1,700           Books of Remembrance         2,000         1,162         1,800         -200           Hire Of Equipment         1,500         -23         1,200         -300           Other Hired Services <td< td=""><td></td></td<>   |  |
| NNDR         37,490         37,985         37,985         495           Council Tax         1,450         1,574         1,574         1,274           Water Charges         530         427         500         -30           Fixtures and Fittings         9,000         1,094         2,000         -7,000           Contractor Payments (skip charges)         7,000         68         7,800         800           Cleaning Materials         200         996         1,992         1,792           General Insurance         5,800         0         5,800         0           197,610         215,468         315,973         118,363           Transport         3,000         0         3,000         0           Plaques and Memorials         14,000         4,682         15,500         1,500           Caskets and Urns         5,000         2,241         6,700         1,700           Books of Remembrance         2,000         1,1162         1,800         -200           Hire Of Equipment         1,550         0         1,000         -6500           Othice expenses         7,820         8,063         11,108         3,260           Subscriptions         1,650   |  |
| Council Tax         1,450         1,574         1,574         124           Water Charges         530         427         500         -30           Fixtures and Fittings         9,000         1,094         2,000         -7,000           Contractor Payments (skip charges)         7,000         68         7,800         800           Cleaning Materials         200         996         1,992         1,792           General Insurance         5,800         0         5,800         0 <b>197,610 215,468 315,973 118,363 Transport</b>   |  |
| Water Charges         530         427         500         -30           Fixtures and Fittings         9,000         1,094         2,000         -7,000           Contractor Payments (skip charges)         7,000         68         7,800         800           Cleaning Materials         200         996         1,992         1,792           General Insurance         5,800         0         5,800         0           Tansport         1         215,468         315,973         118,363           Plant and Vehicles         0         3,000         0         3,000         0           Supplies and Services  |  |
| Fixtures and Fittings       9,000       1,094       2,000       -7,000         Contractor Payments (skip charges)       7,000       68       7,800       800         Cleaning Materials       200       996       1,992       1,792         General Insurance       5,800       0       5,800       0         Transport       197,610       215,468       315,973       118,363         Transport       3,000       0       3,000       0         Plant and Vehicles       3,000       0       3,000       0         Supplies and Services       14,000       4,682       15,500       1,500         Caskets and Urns       5,000       2,241       6,700       1,700         Books of Remembrance       2,000       1,410       1,500       -200         Hire Of Equipment       1,500       -300       -300       O         Computer Costs       4,500       0       4,500       0         Subscriptions       1,650       1,145       1,450       -50         Medical Expenses       29,000       19,018       29,000       0         Other Miceolaneous Expenses       400       1,800       -220         Credit/Debit Card Transa   |  |
| Contractor Payments (skip charges)         7,000         68         7,800         800           Cleaning Materials         200         996         1,992         1,792           General Insurance         5,800         0         5,800         0           Transport         215,468         315,973         118,363           Transport         3,000         0         3,000         0           Supplies and Services         3,000         0         3,000         0           Plaques and Memorials         14,000         4,682         15,500         1,500           Caskets and Urns         5,000         2,241         6,700         1,700           Books of Remembrance         2,000         1,162         1,800         -200           Hire Of Equipment         1,500         -230         -300         O           Computer Costs         4,500         0         4,500         0           Analysts Fees         1,150         1,145         1,145         5           Medicial Expenses         2,000         19,018         29,000         0           Other Mired Services         6,500         8,861         15,000         8,500         Increased costs due to Covid 19   |  |
| Cleaning Materials         200         996         1,992         1,792           General Insurance         5,800         0         5,800         0           Transport         200         996         1,992         1,792           Plant and Vehicles         3,000         0         3,000         0           Supplies and Services         14,000         4,682         15,500         1,500           Plaques and Memorials         14,000         4,682         15,500         1,500           Caskets and Urns         5,000         2,241         6,700         1,700           Books of Remembrance         2,000         1,460         -200           Hire Of Equipment         1,500         -23         1,200         -300           Computer Costs         4,500         0         4,500         0           Office expenses         7,820         8,063         11,080         3,260           Subscriptions         1,650         1,100         -650           Analyst's Fees         1,150         1,145         1,145         -5           Medical Expenses         2,000         0         750         -1,250           Audit Fees         2,000         180         -2   |  |
| General Insurance         5,800         0         5,800         0           Transport         3,000         0         3,000         0           Plant and Vehicles         3,000         0         3,000         0           Supplies and Services         3,000         0         3,000         0           Plaques and Memorials         14,000         4,682         15,500         1,500           Caskets and Urns         5,000         2,241         6,700         1,700           Books of Remembrance         2,000         1,162         1,800         -200           Hire Of Equipment         1,500         -23         1200         -300           Computer Costs         4,500         0         4,500         0           Protective Clothing         2,000         1,410         1,500         -500           Office expenses         7,820         8,063         11,080         3,260           Subscriptions         1,650         0         1,000         -650           Analyst's Fees         1,150         1,145         1,145         -5           Medical Expenses         29,000         0         750         -1,250           Training         600  |  |
| Transport             Plant and Vehicles         3,000         0         3,000         0           Supplies and Services            0           Plaques and Memorials         14,000         4,682         15,500         1,500           Caskets and Urns         5,000         2,241         6,700         1,700           Books of Remembrance         2,000         1,162         1,800         -200           Hire Of Equipment         1,500         -23         1,200         -300           Computer Costs         4,500         0         4,500         0           Office expenses         7,820         8,063         11,080         3,260           Subscriptions         1,650         0         1,000         -650           Analyst's Fees         1,150         1,145         1,145         -5           Medical Expenses         29,000         0         7500         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         100         0         1,600  |  |
| Plant and Vehicles         3,000         0         3,000         0           Supplies and Services   |  |
| 3,000         0         3,000         0           Supplies and Services         14,000         4,682         15,500         1,500           Caskets and Urns         5,000         2,241         6,700         1,700           Books of Remembrance         2,000         1,162         1,800         -200           Hire Of Equipment         1,500         -23         1,200         -300           Computer Costs         4,500         0         4,500         0           Office expenses         7,820         8,063         11,080         3,260           Subscriptions         1,650         0         1,000         -650           Analyst's Fees         1,150         1,145         -5           Medical Expenses         29,000         19,018         29,000         0           Other Hired Services         6,500         8,861         15,000         8,500           Audit Fees         2,000         0         750         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         100         0         1,600  |  |
| Supplies and Services         14,000         4,682         15,500         1,500           Plaques and Memorials         14,000         4,682         15,500         1,500           Caskets and Urns         5,000         2,241         6,700         1,700           Books of Remembrance         2,000         1,162         1,800         -200           Hire Of Equipment         1,500         -23         1,200         -300           Computer Costs         4,500         0         4,500         0           Protective Clothing         2,000         1,410         1,500         -500           Office expenses         7,820         8,063         11,080         3,260           Subscriptions         1,650         0         1,000         -650           Analyst's Fees         1,150         1,145         1,145         -5           Medical Expenses         29,000         19,018         29,000         0           Audit Fees         2,000         0         750         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges   |  |
| Plaques and Memorials       14,000       4,682       15,500       1,500         Caskets and Urns       5,000       2,241       6,700       1,700         Books of Remembrance       2,000       1,162       1,800       -200         Hire Of Equipment       1,500       -23       1,200       -300         Computer Costs       4,500       0       4,500       0         Protective Clothing       2,000       1,410       1,500       -500         Office expenses       7,820       8,063       11,080       3,260         Subscriptions       1,650       0       1,000       -650         Analyst's Fees       1,150       1,145       1,145       -5         Medical Expenses       29,000       19,018       29,000       0         Other Hired Services       6,500       8,861       15,000       8,500       Increased costs due to Covid 19         Audit Fees       2,000       0       750       -1,250       Increased costs due to Covid 19         Training       600       1,119       2,424       1,824       Increased costs due to Covid 19         Credit/Debit Card Transaction Charges       100       100       0       Increased costs       Incou   |  |
| Caskets and Urns       5,000       2,241       6,700       1,700         Books of Remembrance       2,000       1,162       1,800       -200         Hire Of Equipment       1,500       -23       1,200       -300         Computer Costs       4,500       0       4,500       0         Protective Clothing       2,000       1,410       1,500       -500         Office expenses       7,820       8,063       11,080       3,260         Subscriptions       1,650       0       1,000       -650         Analyst's Fees       1,150       1,145       1,145       -5         Medical Expenses       29,000       19,018       29,000       0         Other Hired Services       6,500       8,861       15,000       8,500       Increased costs due to Covid 19         Audit Fees       2,000       0       7550       -1,250       Increased costs due to Covid 19         Training       600       1,119       2,424       1,824         Other Miscellaneous Expenses       400       180       -220         Credit/Debit Card Transaction Charges       100       0       1,600       0         Employers liability insurance       1,600       1,60   |  |
| Books of Remembrance         2,000         1,162         1,800         -200           Hire Of Equipment         1,500         -23         1,200         -300           Computer Costs         4,500         0         4,500         0           Protective Clothing         2,000         1,410         1,500         -500           Office expenses         7,820         8,063         11,080         3,260           Subscriptions         1,650         0         1,000         -650           Analyst's Fees         1,150         1,145         1,145         -5           Medical Expenses         29,000         19,018         29,000         0           Other Hired Services         6,500         8,861         15,000         8,500         Increased costs due to Covid 19           Audit Fees         2,000         0         750         -1,250         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         1,000         0         1,600         0           Employers liability insurance         1,600         1,600         0   |  |
| Hire Of Equipment       1,500       -23       1,200       -300         Computer Costs       4,500       0       4,500       0         Protective Clothing       2,000       1,410       1,500       -500         Office expenses       7,820       8,063       11,080       3,260         Subscriptions       1,650       0       1,000       -650         Analyst's Fees       1,150       1,145       1,500       8,500         Medical Expenses       29,000       19,018       29,000       0         Other Hired Services       6,500       8,861       15,000       8,500       Increased costs due to Covid 19         Audit Fees       2,000       0       750       -1,250       -1,250         Training       600       1,119       2,424       1,824         Other Miscellaneous Expenses       400       180       -220         Credit/Debit Card Transaction Charges       100       0       0         Employers liability insurance       1,600       1,600       0         Support costs       97,520       97,520       0       97,520   |  |
| Protective Clothing         2,000         1,410         1,500         -500           Office expenses         7,820         8,063         11,080         3,260           Subscriptions         1,650         0         1,000         -650           Analyst's Fees         1,150         1,145         1,145         -5           Medical Expenses         29,000         19,018         29,000         0           Other Hired Services         6,500         8,861         15,000         8,500         Increased costs due to Covid 19           Audit Fees         2,000         0         750         -1,250         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         100         0         0           Employers liability insurance         1,600         1,600         0           Support costs         97,520         97,520         0         97,520         0  |  |
| Office expenses         7,820         8,063         11,080         3,260           Subscriptions         1,650         0         1,000         -650           Analyst's Fees         1,150         1,145         1,145         -5           Medical Expenses         29,000         19,018         29,000         0           Other Hired Services         6,500         8,861         15,000         8,500           Audit Fees         2,000         0         750         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         100         100         0           Employers liability insurance         1,600         1600         0           Support costs         97,520         97,520         0         97,520   |  |
| Subscriptions         1,650         0         1,000         -650           Analyst's Fees         1,150         1,145         1,145         -5           Medical Expenses         29,000         19,018         29,000         0           Other Hired Services         6,500         8,861         15,000         8,500         Increased costs due to Covid 19           Audit Fees         2,000         0         750         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         100         0         0           Employers liability insurance         1,600         0         0 <b>79,820 47,676 93,479</b> 13,659           Support costs         97,520         0         97,520         0   |  |
| Analyst's Fees         1,150         1,145         1,145         -5           Medical Expenses         29,000         19,018         29,000         0           Other Hired Services         6,500         8,861         15,000         8,500         Increased costs due to Covid 19           Audit Fees         2,000         0         750         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         100         0         1           Employers liability insurance         1,600         0         1 <b>Support costs</b> 97,520         97,520         0  |  |
| Medical Expenses         29,000         19,018         29,000         0           Other Hired Services         6,500         8,861         15,000         8,500         Increased costs due to Covid 19           Audit Fees         2,000         0         750         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         100         0         0           Employers liability insurance         1,600         0         1 <b>Support costs</b> 97,520         97,520         0  |  |
| Other Hired Services         6,500         8,861         15,000         8,500         Increased costs due to Covid 19           Audit Fees         2,000         0         750         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         100         0           Employers liability insurance         1,600         0           79,820         47,676         93,479         13,659           Support costs         97,520         0         97,520         0   |  |
| Audit Fees         2,000         0         750         -1,250           Training         600         1,119         2,424         1,824           Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         100         0           Employers liability insurance         1,600         1,600         0           Support costs         97,520         97,520         0         97,520         0  |  |
| Other Miscellaneous Expenses         400         180         -220           Credit/Debit Card Transaction Charges         100         100         0           Employers liability insurance         1,600         1,600         0           Support costs         97,520         97,520         0  |  |
| Credit/Debit Card Transaction Charges         100         100         0           Employers liability insurance         1,600         1,600         0 <b>3upport costs</b> 79,820         47,676         93,479         13,659           Central Support costs         97,520         0         97,520         0   |  |
| Employers liability insurance         1,600         1,600         0           79,820         47,676         93,479         13,659           Support costs         97,520         97,520         0  |  |
| 79,820         47,676         93,479         13,659           Support costs         79,520         97,520         0         97,520         0   |  |
| Support costs         97,520         97,520         0         97,520         0   |  |
| Central Support costs 97,520 0 97,520 0  |  |
|  |  |
| 97,520 0 97,520 0  |  |
| Joint Authorities  |  |
| Payments to Joint Authorities 350,000 0 350,000 0  |  |
| 350,000 0 350,000 0  |  |
| Total Operating Expenditure 975,080 404,463 1,112,908 137,828  |  |
|  |  |
| OPERATING INCOME   |  |
| Caskets and Urns -8,250 -3,848 -6,000 2,250  |  |
| Plaques and Memorials -21,740 -13,958 -20,250 1,490  |  |
| Cremation Fees -1,047,830 -683,547 -1,055,544 -7,714   |  |
| Books of Remembrance         -2,340         -1,937         -1,600         740           Burial Fees         -45,890         -34,179         -15,992         29,898   |  |
|  |  |
| Exhumation Fees         -1,020         -449         -1,640         -620           Chapel Use         -11,100         -738         -10,860         240  |  |
| Memorial permits -9,720 -6,784 -11,840 -2,120  |  |
| Mercury Abatement Income 0 0 -4,410 -4,410   |  |
| Energy Savings 0 -250 -250   |  |
| Vending Sales 0 0 0  |  |
| Media Service Fees         0         -2,231         -3,825         -3,825           Total Operating Income         -1,147,890         -747,671         -1,132,211         15,679   |  |
| Total Operating income -1,147,050 -747,071 -1,152,211 15,075   |  |
| Operating Surplus -172,810 -343,208 -19,303 153,507  |  |
| Interest on Investments/ Balances -3,500 0 -3,500 0  |  |
| Net contribution to/from Reserves         -176,310         -343,208         -22,803         153,507  |  |
| General reserves B/F         1,086,552         0         1,086,552         0   |  |
| Contributions to/ from Revenue 176,310 0 22,803 -153,507   |  |
| General reserves C/F         1,262,862         0         1,109,355         -153,507  |  |

## LOCAL GOVERNMENT ACT 1972

As amended by

## LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

## RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

## LLWYDCOED CREMATORIUM JOINT COMMITTEE

8<sup>th</sup> December 2020

Report of the Treasurer to Llwydcoed Crematorium

# LIST OF BACKGROUND PAPERS

Ref:

**Contact Officer** 

Appendix 1 Budget Monitoring Update 2020/21

Steve Preddy (01443 680644)